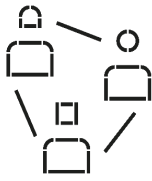


**EELISA**

**European University**

**EELISA INNOCORE**

**PROPOSAL OF IMPLEMENTATION OF OPEN CALLS**



# PROPOSAL IMPLEMENTATION ‘OPEN CALLS’

## EELISA InnoCORE – CONNECTING RESEARCHERS FIRST CALL FOR WORKSHOPS

### 1. WHAT: CALL FOR THEMATIC WORKSHOPS – EELISA CONNECT

The aim of this **call for proposals for EELISA InnoCORE research workshops – EELISAconnect** is to provide a setting for the discussion among EELISA researchers and academicians of specialized research topics that align with the [EELISA InnoCORE Strategic Research Areas](#) (SRAs)<sup>1</sup>. Workshop proposals should include research topics aligned with the [EELISA mission](#) and be relevant for the achievement of the [Sustainable Development Goals](#) set up by the United Nations General Assembly in 2015.

The format of the proposed workshops should be designed to promote an active face to face exchange of ideas between EELISA researchers and academicians, sharing their experiences, contact networks, capacities, and infrastructures, etc., with the purpose of generating new proposals for future joint research projects and increasing international mobility and collaborations. Particularly, workshops should have the potential to trigger new research proposals under Horizon Europe and other European or international calls. Workshops aim at providing a forum for EELISA researchers and academicians to present their work and receive feedback from EELISA peers in an interactive atmosphere. The workshops should also help to further develop the catalogue of research infrastructures that potentially could be used for research and teaching. Preceding engagement in EELISA InnoCORE research clusters<sup>2</sup> or [EELISA Communities](#)<sup>3</sup> is welcome but not required. The workshops are welcome to contribute to involve researchers in EELISA InnoCORE research clusters and EELISA Communities and to establish connections among them.

Online workshops will not receive funding. Onsite and hybrid workshops will receive up to 17,000 euros of funding for travel and accommodation expenses of participants, as well as other eligible costs such as dissemination, catering, and transport, as described in section 2 below. Costs exceeding the funded amount must be covered by the partners organizing the workshop.

The **workshop organization** must involve at least **three researchers from three EELISA partners located in different countries**. One of them acts as a local organizer and will be in charge of the organization of the logistics of the onsite event. The organisers must be research staff, researchers and academicians from EELISA partners working full time for the partner institution either with a permanent or a fixed-term contract. For researchers with a fixed term contract, the work contract must cover the duration of EELISA InnoCORE until 31 May 2024.

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<sup>1</sup> **EELISA InnoCORE SRAs (Strategic Research Areas)** are research areas selected as “key strategic” by the EELISA consortium at the Kick-off meeting, namely: 1. Digital; 2. Climate, Energy & Mobility; 3. Social Sciences & Humanities; 4. Health; 5. Artificial Intelligence; 6. Connectivity; 7. Food, Bio-economy, Natural Resources, Agriculture & Environment; 8. Culture, Creativity & Inclusive Society; 9. Smart Industry & Space Technologies; 10. Natural Sciences; 11. Advanced Materials Science and Engineering.

<sup>2</sup> **EELISA Clusters** are research and innovation-based working groups addressing the scientific and technological solutions that may contribute to solve the societal challenges identified by EELISA Communities. Clusters will be created by means of a matching function included in the EELISA Networking Platform.

**EELISA Proto-Clusters** are the first Clusters obtained by manual selection starting from RPs uploaded in the excel file. This exercise is meant to setup the entries of the EELISA Networking Platform. Clusters will be automatically created by the platform in a second stage.

<sup>3</sup> The **EELISA Communities** are mission-driven working groups that bring together students, teachers, and researchers from all partner universities with prestigious professionals, grassroots organizations, citizens, private companies, and public institutions to find innovative solutions to real-world challenges.

The workshop organizers will identify a tentative list of **workshop participants**. They will identify their position, responsibilities, and affiliation. The size of the workshop is open and will depend on the scope and aims of the event.

## 2. FUNDED COSTS

EELISA InnoCORE will provide up to 17,000 euros to cover the costs of each workshop. The funds will be paid from this open call budget. The funds may cover:

- Travel, accommodation, and subsistence for researchers or academic staff from EELISA universities. PhD students are eligible. All researchers, academic staff and PhD students should have a work contract with the partner institution covering the whole duration of EELISA InnoCORE.
- Catering (coffee breaks, lunch break offered during the workshop).
- Buses if needed.
- Dissemination (e.g. leaflets, printing).
- Personnel costs for the support in the organisation of the event (up to 10% of the total cost). This cannot be used for covering personnel costs or allowances for research and academic staff from the partner institutions.
- Other costs directly linked to the organisation of the workshop.

The EELISA InnoCORE budget **cannot be used** to cover travel expenses for undergraduate students or to pay for gifts or social programmes.

As indicated in section 5 “Financial management”, **the financial management of the workshop will be done following the rules and procedures of the hosting institution, always complying with Horizon 2020 rules and the principle of best-value for money and efficiency. Please check cost categories with your hosting institution and check with them any doubts you may have regarding categories of costs.**

## 3. APPLICATION

Applicants should send the application form (template in Annex 1) as PDF by 20<sup>th</sup> April 2023 to [eelisa@santannapisa.it](mailto:eelisa@santannapisa.it) reporting in the email subject line “Open Call EELISA Connect”. Applicants (organiser and co-organisers) should include a brief description of their curriculum, describing their experience and merits (section 1). In section 2, applicants are expected to describe how the workshop meets the aim of the call: capacity to boost connections among EELISA researchers and to trigger new research collaborations, including new research proposals under Horizon Europe and other European and international calls; alignment of the topic with EELISA InnoCORE SRAs; relevance and importance of the technical topic for EELISA partners; positive impact on the challenges faced within EELISA Communities; long-term impact of the collaboration fostered by the workshop; likeliness that the activity can be sustained or prolonged, e.g. in an ongoing programme.

## 4. SELECTION OF PROPOSALS TO BE FUNDED

EELISA InnoCORE Advisory Council for Research and Innovation (ACRI) will do the evaluation and selection. Proposals could be accepted as received or an aggregation of the proposals received could be suggested to reach a wider audience and to get a critical mass of researchers in a greater combined event. The following criteria will be used for the evaluation of proposals:

1. Capacity of the workshop to boost connections among EELISA researchers (up to 30 points).
2. Potential of the workshop to trigger new research collaborations, including new research proposals under Horizon Europe and other European or international calls (up to 15 points).
3. Potential of the workshop to trigger new connections between facilities of EELISA partners (up to 5 points).
4. Relevance of the topic for EELISA partners and links with EELISA InnoCORE SRAs (up to 10 points).
5. Relevance of the topic for the challenges faced within EELISA Communities (up to 10 points).
6. Long-term impact of the collaboration fostered by the workshop; likeliness that the activity can be sustained or prolonged, e.g. in an ongoing programme (up to 10 points).
7. Gender balance (up to 10 points).

## 5. FINANCIAL MANAGEMENT

The financial management of the workshop will be done following the rules and procedures of the hosting institution, always complying with Horizon 2020 rules and the principle of best-value for money and efficiency. An upfront payment will be made to the hosting institution equal to 50% of the total planned costs of the workshop. The remainder up to the actual total costs of the workshop organisation will be settled after the workshop takes place, against the submission of invoices and the final report (please see section 6) by the hosting institution.

## 6. FINAL REPORT

The organisers must send a final report of the workshop to [eelisa@santannapisa.it](mailto:eelisa@santannapisa.it) reporting in the email subject line “Final Report Open Call” within one month after the workshop, with following minimum content:

1. Workshop general information: date, place, title, program.
2. Number of participants and gender balance.
3. Relationship with the strategic research areas and, where possible, with EELISA InnoCORE research clusters and EELISA Communities.
4. Participants’ institutions.
5. Main outcomes, with respect to:
  - a. Future research projects.
  - b. Infrastructures.
  - c. Teaching (doctoral networks, laboratory visits ...).

## 7. OTHER REQUIREMENTS AND CONSIDERATIONS

- One grant per organising person (one organising person will only receive one grant).
- The grant will never exceed the total costs of the workshop.
- Acknowledgement of EU funding.
- Dissemination via EELISA website (set up page).
- Report to be done after the workshop with the proceedings, results, impact for and contribution to EELISA InnoCORE.
- The workshop must be free of charge.
- The workshop must take place within the four months following the acceptance notification.

## 8. IMPORTANT DATES (first call)

- Opening: 7<sup>th</sup> March 2023
- Deadline: 20<sup>th</sup> April 2023
- Acceptance notification: 10<sup>th</sup> May 2023
- Scheduling: within two months after the acceptance notification
- Final report: within one month after the workshop

Timeline proposal (this schedule might be subject to changes)

Call	Opening	Deadline	Acceptance	Minimum # Workshops funded	Maximum budget per workshop	Estimated funding available
<b>1<sup>st</sup> call</b>	7 <sup>th</sup> March 2023	20 <sup>th</sup> April 2023	10 <sup>th</sup> May 2023	3	17,000 €	51,000 €
<b>2<sup>nd</sup> call</b>	1 <sup>st</sup> June 2023	15 <sup>th</sup> July 2023	31 <sup>st</sup> July 2023	3	17,000 €	51,000 €
<b>3<sup>rd</sup> call</b>	15 <sup>th</sup> September 2023	31 <sup>st</sup> October 2023	15 <sup>th</sup> December 2023	4	17,000 €	68,000 €
<b>Total</b>				10	170,000 €	170,000 €



## Annex 1 APPLICATION FORM Workshop proposal – EELISA connect

### Section 1 - ORGANISERS

#### 1. Basic data of the main applicant of the local organizer (compulsory)

The proposal must involve at least three EELISA partners, i.e. the workshop must be jointly organised by at least three researchers or academicians from different EELISA institutions. Eligibility: Research staff from EELISA partners working for the partner institution either with both a permanent or a fixed term contract. For researchers with a fixed term contract, the work contract must cover the duration of EELISA InnoCORE until 31 May 2024.

<b>Title of the workshop</b>	
<b>Local organiser</b> Researcher from the institution where the onsite event will take place, i.e. the hosting institution	Title/First name/Last name:
	EELISA Institution (hosting institution):
	Research structure:
	Category:
	Telephone:
	Email:
<b>Short biography of the organizer</b> (max. 200 words)	<i>Please include a description of the position at the University and the experience in organizing this type of events</i>

#### 2. Co-organisers (compulsory)

The two co-organisers must be researchers or academicians from an EELISA institution different from the hosting institution.

<b>Title of the workshop</b>	
<b>Co-organiser (1)</b> Researcher from an EELISA institution different from the hosting institution	Title/First name/Last name:
	EELISA Institution (hosting institution):
	Research structure:
	Category:
	Telephone:
	Email:
<b>Short biography of the co-organizer</b> (max. 200 words)	<i>Please include a description of the position at the University and the experience in organizing this type of events</i>

<b>Title of the workshop</b>	
<b>Co-organiser (3)</b> Researcher from an EELISA institution different from the hosting institution	Title/First name/Last name:
	EELISA Institution (hosting institution):
	Research structure:
	Category:
	Telephone:
	Email:
<b>Short biography of the co-organizer (max. 200 words)</b>	<i>Please include a description of the position at the University and the experience in organizing this type of events</i>

### 3. External participants (optional)

Title/First name/Last name:	University/Company/NGO others, Country

## Section 2 – WORKSHOP PROPOSAL

### 4. Description of the workshop (compulsory)

#### 4.1. Title of the workshop

#### 4.2 Motivation

#### 4.3. Description of the technical issues and scientific areas covered, and link with EELISA Strategic Research Areas

*The aim of the workshop is to provide a structured setting for the discussion among relevant EELISA researchers and academicians, of specialized technical topics that align with EELISA structures, tools and strategic research areas. Please describe how the topic of the workshop is linked with the EELISA Strategic Research Areas and its relevance for the challenges faced within EELISA Communities.*

*Where possible describe also its connection with EELISA research clusters.*

*At the same time, workshops should provide a forum for EELISA researchers and academicians to present their work and receive feedback from EELISA peers in an interactive atmosphere. The workshop must be an EELISA event and it must serve to strengthen activities of the Alliance. Please explain the capacities you can bring into the Alliance, how the workshop will serve to build the tools for new collaborations and strengthen the R&I dimension of the Alliance.*

*Please explain the potential of the workshop to trigger new research proposals under Horizon Europe and other European or international calls.*

#### 4.4. Description of the workshop's expected impact

*The ultimate aim of the workshop is to generate future joint research projects and joint research collaborations. Please describe expected potential future collaborations (joint EU projects, joint publications). If you are planning to apply for a European or international call for proposals, please name it. Please explain how the workshop will serve to build the tools and strengthen the R&I dimension of the Alliance.*

### 5. Budget for activity organizers (compulsory)

Proposed budget for the workshop (add rows if necessary). Please estimate the costs considering that accommodation will cover: 2 nights for 1 day or two days and a half workshop, 3 nights for a two-day workshop.

No.	Item	Description	Costs (€)
1	<i>Travel, accommodation &amp; subsistence of organizers</i>		
2	<i>Travel, accommodation &amp; subsistence of participants</i>		
3	<i>Travel, accommodation &amp; subsistence of invited speakers</i>		
4	<i>Catering, dissemination and other costs</i>		
5	<i>Personnel costs (up to 10%)</i>		

### 6. Format of the workshop (compulsory)

<i>Duration of the workshop (It is recommended to have between one and two days and a half full day workshop)</i>	
<i>Format of the workshop (onsite or hybrid)</i>	
<i>Tentative date (identify the month)</i>	
<i>Expected number of participants</i>	
<i>Location (identify the facilities of the EELISA partner for the meeting)</i>	