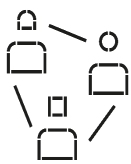


EELISA

European University

EELISA INNOCORE

FINAL CALL FOR WORKSHOPS



OPEN CALLS

EELISA InnoCORE – CONNECTING RESEARCHERS FINAL CALL FOR WORKSHOPS

1. WHAT: CALL FOR THEMATIC WORKSHOPS – EELISA CONNECT

The aim of this **call for proposals for EELISA InnoCORE research workshops – EELISA Connect** is to provide a setting for the discussion among EELISA researchers and academicians of specialized research topics that align with the [EELISA InnoCORE Strategic Research Areas](#) (SRAs)¹. Workshop proposals should include research topics aligned with the [EELISA mission](#) and be relevant for the achievement of the [Sustainable Development Goals](#) set up by the United Nations General Assembly in 2015.

The format of the proposed workshops should be designed to promote an active face to face exchange of ideas between EELISA researchers and academicians, sharing their experiences, contact networks, capacities, and infrastructures, etc., with the purpose of generating new proposals for future joint research projects and increasing international mobility and collaborations. Particularly, workshops should have the potential to trigger new research proposals under Horizon Europe and other European or international calls. Workshops aim at providing a forum for EELISA researchers and academicians to present their work and receive feedback from EELISA peers in an interactive atmosphere. The workshops could also help share facilities via the [EELISA catalogue of research facilities](#)². Preceding engagement in EELISA InnoCORE research clusters³ or [EELISA Communities](#)⁴ is welcome but not required.

Online workshops will not receive funding. Onsite and hybrid workshops will receive up to 17,000 euros of funding for travel and accommodation expenses of participants, as well as other eligible costs such as dissemination, catering, and transport, as described in section 2 below. Costs exceeding the funded amount must be covered by the partners organizing the workshop.

The **workshop organization** must involve at least **three researchers from three EELISA partners**. One of them acts as a local organizer and will be in charge of the organization of the logistics of the onsite event. The organisers must be research staff, researchers and academicians from EELISA partners working full time for the partner institution either with a permanent or a fixed-term contract. For researchers with a fixed term contract, the work contract must cover the duration of EELISA InnoCORE until 31 May 2024.

¹ **EELISA InnoCORE SRAs (Strategic Research Areas)** are research areas selected as “key strategic” by the EELISA consortium at the Kick-off meeting, namely: 1. Digital; 2. Climate, Energy & Mobility; 3. Social Sciences & Humanities; 4. Health; 5. Artificial Intelligence; 6. Connectivity; 7. Food, Bio-economy, Natural Resources, Agriculture & Environment; 8. Culture, Creativity & Inclusive Society; 9. Smart Industry & Space Technologies; 10. Natural Sciences; 11. Advanced Materials Science and Engineering.

² The current offline catalogue will soon be online. EELISA InnoCORE is creating an online catalogue of research infrastructures facilities which will be ready in October.

³ **EELISA Clusters** are research and innovation-based working groups addressing the scientific and technological solutions that may contribute to solve the societal challenges identified by EELISA Communities. Clusters will be created by means of a matching function included in the EELISA Networking Platform: [EELISA Research Networking Platform](#)

EELISA Proto-Clusters are the first Clusters obtained by manual selection starting from RPs uploaded in the excel file. This exercise is meant to setup the entries of the EELISA Networking Platform. Clusters will be automatically created by the platform in a second stage.

⁴ The **EELISA Communities** are mission-driven working groups that bring together students, teachers, and researchers from all partner universities with prestigious professionals, grassroots organizations, citizens, private companies, and public institutions to find innovative solutions to real-world challenges.

The workshop organizers will identify a tentative list of **workshop participants**. They will identify their position, responsibilities, and affiliation. The aim of EELISA Connect workshops is to boost connections among researchers from EELISA partners institutions (please see section 2 on restrictions regarding covering expenses of participants from external institutions). The [EELISA Research Networking Platform](#) can be used to facilitate **connections among researchers from different EELISA institutions**. The size of the workshop is open and will depend on the scope and aims of the event.

Considering the results of the first call, the teams from the winning proposals are not allowed to submit a new application. Unfunded applications from the first call can and are encouraged to resubmit a new application.

The budget available for this call is 119,000 euros for the funding of a minimum of 7 workshops (a maximum of 17,000 euros per workshop). Savings from the previous call may be used to support the funding of the eventual shortlisted applications.

2. FUNDED COSTS

EELISA InnoCORE will provide up to 17,000 euros to cover the costs of each workshop. The funds will be paid from this open call budget. The funds may cover:

- Travel, accommodation, and subsistence for researchers or academic staff from EELISA universities. PhD students are eligible. All researchers, academic staff and PhD students should have a work contract with the partner institution covering the whole duration of EELISA InnoCORE.
- Catering (coffee breaks, lunch break offered during the workshop).
- Buses if needed.
- Dissemination (e.g., leaflets, printing).
- Personnel costs for the support in the organisation of the event (up to 10% of the total cost). This cannot be used for covering personnel costs or allowances for research and academic staff from the partner institutions.
- Other costs directly linked to the organisation of the workshop.

The EELISA InnoCORE budget **cannot be used** to cover travel expenses for undergraduate students or to pay for gifts or social programmes.

The budget must be used to fund primarily travel, accommodation and subsistence costs for researchers and academic staff from EELISA institutions. However, in order to give the possibility to invite a renowned keynote speaker, **the budget that can be used to cover travel, accommodation and subsistence expenses of external stakeholders is limited to a maximum of 10% of the budget of the workshop.**

As indicated in section 5 “Financial management”, **the financial management of the workshop will be done following the rules and procedures of the hosting institution, always complying with Horizon 2020 rules and the principle of best-value for money and efficiency. Please check cost categories with your hosting institution and check with them any doubts you may have regarding categories of costs.**

3. APPLICATION

Applicants should send the application form (template in Annex 1) as PDF by 27 November 2023 to eelisa@santannapisa.it reporting in the email subject line “Open Call EELISA Connect”. Applicants (organiser and co-organisers) should include a brief description of their curriculum, describing their experience and merits (section 1). In section 2, applicants are expected to describe how the workshop meets the aim of the call: capacity to boost connections among EELISA researchers and to trigger new research collaborations, including new research proposals under Horizon Europe and other European and international calls; alignment of the topic with EELISA InnoCORE SRAs; relevance and importance of the technical topic for EELISA partners; positive impact on the challenges faced within EELISA Communities; long-term impact of the collaboration fostered by the workshop; likeliness that the activity can be sustained or prolonged, e.g. in an ongoing programme.

4. SELECTION OF PROPOSALS TO BE FUNDED

EELISA InnoCORE Advisory Council for Research and Innovation (ACRI) will do the evaluation and selection. Proposals could be accepted as received or an aggregation of the proposals received could be suggested to reach a wider audience and to get a critical mass of researchers in a greater combined event. The following criteria will be used for the evaluation of proposals:

1. Capacity of the workshop to boost connections among EELISA researchers (up to 30 points).
2. Potential of the workshop to trigger new research collaborations, including new research proposals under Horizon Europe and other European or international calls (up to 15 points).
3. Potential of the workshop to trigger new connections between facilities of EELISA partners (up to 5 points).
4. Relevance of the topic for EELISA partners and links with EELISA InnoCORE SRAs (up to 10 points).
5. Relevance of the topic for the challenges faced within EELISA Communities (up to 10 points).
6. Long-term impact of the collaboration fostered by the workshop; likelihood that the activity can be sustained or prolonged, e.g. in an ongoing programme (up to 10 points).
7. Gender balance (up to 10 points).

5. FINANCIAL MANAGEMENT

The financial management of the workshop will be done following the rules and procedures of the hosting institution, always complying with Horizon 2020 rules and the principle of best-value for money and efficiency. An upfront payment will be made to the hosting institution equal to 50% of the total planned costs of the workshop. The remainder up to the actual total costs of the workshop organisation will be settled after the workshop takes place, against the submission of invoices and the final report (please see section 6) by the hosting institution.

6. FINAL REPORT

The organisers must send a final report of the workshop to eelisa@santannapisa.it reporting in the email subject line “Final Report Open Call” within one month after the workshop, with following minimum content:

1. Workshop general information: date, place, title, program.
2. Number of participants and gender balance.
3. Relationship with the strategic research areas and, where possible, with EELISA InnoCORE research clusters and EELISA Communities.
4. Participants’ institutions.
5. Main outcomes, with respect to:
 - a. Future research projects.
 - b. Infrastructures.
 - c. Teaching (doctoral networks, laboratory visits ...).

7. COMMUNICATION AND DISSEMINATION BY SELECTED APPLICATIONS

The selected applicants must promote and communicate the workshop using EELISA InnoCORE communication tools and channels. The workshop must be duly disseminated among EELISA InnoCORE teams. When promoting the workshop, it must be clear that the workshop has been selected under EELISA Connect call for workshops launched under EELISA InnoCORE. In compliance with the EU rules, any communication and dissemination material must (a) display the EU emblem and (b) include the following text: “This project has received funding from the European Union’s Horizon 2020 research and innovation programme under grant agreement No 101035811”. When displayed together with another logo, the EU emblem must have appropriate prominence. Legend and logo:



This project has received funding from the European Union’s Horizon 2020 research and innovation programme under grant agreement No 101035811

8. OTHER REQUIREMENTS AND CONSIDERATIONS

- One grant per organising person (one organising person will only receive one grant).
- The grant will never exceed the total costs of the workshop.
- Acknowledgement of EU funding.
- Dissemination via EELISA website.
- Report to be done after the workshop with the proceedings, results, impact for and contribution to EELISA InnoCORE.
- The workshop must be free of charge.
- The workshop must take place within 31 March 2024.

9. IMPORTANT DATES (for any updates please check the website)

- Opening: 29 September 2023
- Info Session: 24 October 2023
- Deadline: 27 November 2023
- Acceptance notification: 15 December 2023
- Take place: within 31 March 2024
- Final report and submission of invoices: within one month after the workshop



Annex 1 APPLICATION FORM Workshop proposal – EELISA connect

Section 1 - ORGANISERS

1. Basic data of the main applicant of the local organizer (compulsory)

The proposal must involve at least three EELISA partners, i.e. the workshop must be jointly organised by at least three researchers or academicians from three different EELISA institutions. Eligibility: Research staff from EELISA partners working for the partner institution either with both a permanent or a fixed term contract. For researchers with a fixed term contract, the work contract must cover the duration of EELISA InnoCORE until 31 May 2024.

Title of the workshop		
Local organiser Researcher from the institution where the onsite event will take place, i.e. the hosting institution	Title/First name/Last name:	
	EELISA Institution (hosting institution):	
	Research structure:	
	Category:	
	Telephone:	
	Email:	
Short biography of the organizer (max. 200 words)	<i>Please include a description of the position at the University and the experience in organizing this type of events</i>	

2. Co-organisers (compulsory)

The two co-organisers must be researchers or academicians from an EELISA institution different from the hosting institution.

Title of the workshop		
Co-organiser (2) Researcher from an EELISA institution different from the hosting institution	Title/First name/Last name:	
	EELISA Institution (hosting institution):	
	Research structure:	
	Category:	
	Telephone:	
	Email:	
Short biography of the co-organizer (max. 200 words)	<i>Please include a description of the position at the University and the experience in organizing this type of events</i>	

Title of the workshop		
Co-organiser (3) Researcher from an EELISA institution different from the hosting institution	Title/First name/Last name:	
	EELISA Institution (hosting institution):	
	Research structure:	
	Category:	
	Telephone:	
	Email:	
Short biography of the co-organizer (max. 200 words)	<i>Please include a description of the position at the University and the experience in organizing this type of events</i>	

3. External participants (optional)

Title/First name/Last name:	University/Company/NGO others, Country

Section 2 – WORKSHOP PROPOSAL

4. Description of the workshop (compulsory)

4.1. Title of the workshop

4.2 Motivation

4.3. Description of the technical issues and scientific areas covered, and link with EELISA Strategic Research Areas

The aim of the workshop is to provide a structured setting for the discussion among relevant EELISA researchers and academicians, of specialized technical topics that align with EELISA structures, tools and strategic research areas. Please describe how the topic of the workshop is linked with the EELISA Strategic Research Areas and its relevance for the challenges faced within EELISA Communities. Where possible describe also its connection with EELISA research clusters.

At the same time, workshops should provide a forum for EELISA researchers and academicians to present their work and receive feedback from EELISA peers in an interactive atmosphere. The workshop must be an EELISA event and it must serve to strengthen activities of the Alliance. Please explain the capacities you can bring into the Alliance, how the workshop will serve to build the tools for new collaborations and strengthen the R&I dimension of the Alliance.

Please explain the potential of the workshop to trigger new research proposals under Horizon Europe and other European or international calls.

4.4. Description of the workshop’s expected impact

The ultimate aim of the workshop is to generate future joint research projects and joint research collaborations. Please describe expected potential future collaborations (joint EU projects, joint publications). If you are planning to apply for a European or international call for proposals, please name it. Please explain how the workshop will serve to build the tools and strengthen the R&I dimension of the Alliance.

5. Budget for activity organizers (compulsory)

Proposed budget for the workshop (add rows if necessary). Please estimate the costs considering that accommodation will cover 2 nights for 1 day or 1 day and a half workshop, 3 nights for a 2 days workshop.

No.	Item	Description	Costs (€)
1	<i>Travel, accommodation & subsistence of organizers</i>		
2	<i>Travel, accommodation & subsistence of participants</i>		
3	<i>Catering, dissemination and other costs</i>		
4	<i>Personnel costs (up to 10%)</i>		

6. Format of the workshop (compulsory)

<i>Duration of the workshop (It is recommended to have between one and two days and a half full day workshop)</i>	
<i>Format of the workshop (onsite or hybrid)</i>	
<i>Tentative date (identify the month)</i>	
<i>Expected number of participants</i>	
<i>Location (identify the facilities of the EELISA partner for the meeting)</i>	